

PLACE: Kendall Dean

83 Green Street

North Smithfield, RI 02896

DATE: Wednesday, September 30, 2015

TIME: 6 PM

LOCATION: Auditorium

**Sec. 2-194 Public Building Improvement Commission Ordinance aka
“ PBICO”**

North Smithfield School Building Committee (SBC)

Membership / Distribution : See Attached Membership Listing

AGENDA :

Roll Call

Attached

ii. Old Business

Approval of Minutes

August 31, 2015

September 16, 2015

Discussion around formatting of minutes going forward and attaching documentation handed out. Motion made by John Flaherty to table minutes to our next meeting scheduled for 10/8/15, seconded by Mike Rapko, all in favor.

Status Road improvements .

Review of Consultant Contract for necessary Engineering and Consulting Services.

No Action

Par's proposal was accepted, Chairman Cardello received proposal back with one adjustment, timeline for execution added. Chairman Cardello will recommend to the Town Council on Monday night, October 5, to have administration sign off. Mr. Bassett made a motion to have Chairman Cardello recommend to the Town Council to have administration sign off.

Mr. Cardello gave KF copy of letter that was given to TC recommending Par.

Town Building Projects.

Status of Contract with Studio Meja

TC taking lead on this item, they hired the architect, then asked him for proposal, scope of work and contract, no vetting, no discussion by this board. Chairman Cardello and Mr. Punchak have the contract to review, Attorney Iglioizzi recommended a pier review. Chairmen Cardello recommended Davis & Associates to review contract and give feedback. TC approved to have someone review.

Status / update of any work completed by Studio Meja

No Discussion

Open discussion / Direction for Studio Meja to proceed.

As soon as we receive direction from TC, we can move forward. Once reviewed, not sure if we will move forward with this architect. We had

no action in hiring Studio Meja.

Kendall Dean Title status – Art Bassett / Roseanne Nadeau

Mr. Bassett requested Ms. Nadeau to put the title discussion on the TC agenda, but TC did not have enough time to address. Chairman Cardello stated this has no bearing on this group, we can still get the design done.

School Improvement Project

Review / acceptance of Project Mission Statement – Art Bassett

Mr. Bassett will bring Mission Statement to the next PBIC meeting scheduled for 10/8/15.

Review RIDE requirements and project expectations – Art Bassett

Mr. Bassett handed out his notes from the RIDE meeting on 9/23/15.

Two types of project, fast track and major project, fast track has 4 major dates, Sept, Nov, March and May. Major project has flexible timeline, LOI has to be in by October 1, that letter went in to RIDE on 9/29/15. Any classroom movement needs to be justified, we will have updated enrollment numbers in January. RIDE was concerned that we would only use the Architect, we need teachers, administrators, and community to weigh in as well. RIDE would like to see us use a Certified Education facility designer as well, NESDEC to be considered. Chairman Cardello stated, if this is the route we take, we need to take this the TC for approval. RIDE also wants a 5 year plan, not just what we want to do now, how will this meet our needs long term. NESDEC has education facility planner on staff. Mr. Bassett

will look into other sources.

Update / Status of Space needs and Planning Study

There are two different bonds, one for school and one for town, we should have a contract for each bond. Mr. Lindberg stated the November deadline for stage 1 or fast track is looming. We need to identify what we need to pull together so Mr. Lindberg can pull it together. Decommissioning Halliwell cannot be on fast track.

Discussion ensued around what should be part of the project. Chairman Cardello stated all we can do right now to design and plan. Mr. Bassett stated we are going with the fast track for health and safety so we can get approval from RIDE by May, the fast track gives us approval earlier. We should draw on bond by April 1. We've missed the 2015 tax year, this will go into 2016 tax year and the burden will fall on the taxpayers. Mr. Rapko feels we should officially notify the TC that we've missed the April 1 date. Mr. Bassett agrees with Mr. Rapko that we should officially notify the TC of the missed date.

We should also put in place trigger points on issuing the bond, repayment schedule, etc.

iii. New Business

Proposed Project time line for each bond.

Mr. Flaherty created a Bond Project Flow Chart, handed out to the

group. Each board member to review individually and discuss at our next meeting.

Road Project – “Kick off Meeting”

No Action

Open Forum

iv. Adjourn

Motion to adjourn at 7:58pm by Mr. Punchak, seconded by Mr. Flaherty

Membership / Distribution

Name

Board

Voting Member

x

Joe Cardello

PBIC

SBC

Yes

Chair, Resident

x

Douglas Allam

PBIC

SBC

Yes

Vice Chair, Resident

Roseanne Nadeau

PBIC

SBC

Yes

Secretary, Town Council

x

Art Bassett

PBIC

SBC

Yes

School Committee

x

David Punchak

PBIC

SBC

Yes

Resident

x

John Flaherty

PBIC

SBC

Yes

Resident

x

Mike Rapko

PBIC

SBC

Yes

Budget Committee, Resident

x

Stephen Lindberg

PBIC

SBC

Ex-officio

School Superintendent

Steve Reynolds

PBIC

Ex-officio

Chief of Police

x

Jennifer Daigneault

SBC

Ex-officio

Halliwell School Principal

Diane Jolin

SBC

Ex-officio

North Smithfield Elementary School Principal

John Lahar

SBC

Ex-officio

North Smithfield Middle School Principal

x

Tim McGee

SBC

Ex-officio

High School Principal

Jason Parmalee

SBC

Ex-officio

Town of NS Finance Director

Martin Shaw

SBC

Ex-officio

NSSD Facilities Manager

x

Kris Fanning

PBIC

SBC

Clerk

Eric Army

Additional “Applicant Representative,” Clerk of the Works, Studio Meja, Architect for school & municipal projects